

# Post 16 Statement

## Transport policy statement for learners aged 16–18 (and those with Education, Health and Care Plan up to age 25)

**Name of Local Authority:** Buckinghamshire County Council  
**Department Responsible:** Children's Services

### 1. Summary of Policy Statement and Main Objectives

Local Authorities have a duty to prepare and publish an annual Transport Policy Statement (TPS) specifying the arrangements for the provision of transport or otherwise that the authority considers it necessary to make, to facilitate the attendance of all persons of sixth form age receiving education or training.

Buckinghamshire County Council is committed to ensuring that sixth form students (including those with Education, Health and Care Plan (EHCP) up to age 25 if they started on course prior to 19<sup>th</sup> birthday) have access to educational opportunities at school, college or other training establishment, enabling them to acquire the knowledge, skills and experience necessary for them to pursue their chosen careers and, more importantly, to meet the challenge of employment and personal development in the future.

This Policy Statement describes the assistance with transport costs that is available to Buckinghamshire sixth form aged students (including those with Education, Health and Care Plan up to age 25 if they started on course prior to 19<sup>th</sup> birthday).

This statement is published in line with the statutory duties under the Education Act 1996, including s.509AA and s.509AB and takes into account the Department for Education statutory guidance – Post 16 transport to education and training – October 2017:

[www.gov.uk/government/publications/post-16-transport-to-education-and-training](http://www.gov.uk/government/publications/post-16-transport-to-education-and-training)

### 2. Details of all concessionary / free fares, discounts, subsidies, passes or travel cards available for learners aged 16-18 and who provides them, plus details of any costs to the learner.

The following section provides detail of assistance available to those full-time students aged between 16 and 19 years and those with an EHCP having started a programme of learning before the age of 19.

Most transport operators offer special tickets for students. Details are given below.



## **Arriva**

Arriva offer daily, weekly monthly and annual zone tickets for their buses; and students are entitled to a student discount. Student NUS, ISIC, or College ID card and number will be needed to validate your ticket.

## **Chiltern Railways**

Chiltern Railways offer season tickets for periods of a week, month, month + (a more flexible ticket) or a year.

Holders of monthly or longer Season Ticket or Travelcard Season Ticket valid to High Wycombe station can use their ticket for free travel on local Arriva buses within the High Wycombe urban area at any time of day, 7 days a week. Holders of monthly or longer Season Ticket or Travelcard Season Ticket valid to Aylesbury station you can use this ticket for free travel on local Arriva, Silver Rider, Water Rider and Purple Route 7 buses within the Aylesbury urban area at any time of day, 7 days a week.

Holders of monthly or longer Season Ticket or Travelcard Season Ticket valid to Aylesbury Vale Parkway station you can use your ticket for free travel at Monday to Friday peak times on Arriva bus 16 to/from Steeple Claydon, Westcott, Quainton and Waddesdon.

## **Carousel Buses**

Buses offer daily, weekly and monthly zone tickets. There is a number of special discounts for Buckinghamshire College Group students. Please contact the bus company for information on cost and availability.

[www.carouselbuses.co.uk](http://www.carouselbuses.co.uk)

## **16-25 Railcards**

Railcards are available for full-time students between the age of 16 and 25 years. This allows holder to receive one-third off most off-peak rail fares.

[www.16-25railcard.co.uk/](http://www.16-25railcard.co.uk/)

## **Citizen Card**

Buckinghamshire residents aged 16 and 17 are entitled to the 'Make More Citizen Card'. The Citizen Card entitles card holders to travel on buses at a reduced single fare within Arriva's Aylesbury and Wycombe zone and Carousel Buses' zones 1, 2 and 3. The card is only valid for journey after 9am on weekdays and all day at weekends. More information and application forms can be found at:

<https://www.buckscc.gov.uk/services/transport-and-roads/buses-and-trains/apply-for-a-make-more-citizencard-for-16-17-year-olds/>

## **Other transport providers**

Other transport providers may offer discount schemes, please contact them direct for details.

### Schemes Offered by Colleges

The following colleges also operate their own schemes:

#### **Buckinghamshire College Group (campuses at Aylesbury, Wycombe & Amersham)**

The Buckinghamshire College Support Scheme can provide students with assistance to cover costs including travel costs. This is paid directly into a bank account. Students can apply for travel support if they are aged 16-19, live more than 3 miles away from Aylesbury College and have a household income of less than £28,000. This support is dependent upon 90% attendance by the student.

For more information please see the Financial Support pages on the College Website [www.aylesbury.ac.uk](http://www.aylesbury.ac.uk) or contact:

Student Services on 01296 780213 or [studentservices@aylesbury.ac.uk](mailto:studentservices@aylesbury.ac.uk)

The College also provides a number of bus services. Examples of the routes are:

- Marlow to/from High Wycombe Campus (via Bourne End and Wooburn Green)
- Princes Risborough to/from Amersham Campus (via Great Missenden);
- High Wycombe town centre to/ from High Wycombe Campus;
- Hemel Hempstead to Amersham Campus;
- Chesham to High Wycombe Campus (via Amersham, Beaconsfield, Holtspur, Loudwater);
- Shuttle between Amersham station and Amersham Campus.

These services run at the beginning and the end of the day only and are intended for students for whom there is otherwise no suitable public bus or train service. The College also provides minibus transport for certain students who are eligible to receive support.

The College is continually reviewing its transport provision and further details are available from the College website: [www.buckscollegegroup.ac.uk/travelling-to-college](http://www.buckscollegegroup.ac.uk/travelling-to-college)

#### **Berkshire College of Agriculture (BCA)**

For students who travel from home every day, the college runs a subsidised transport service covering a wide area operating 20 routes in total. The service picks up from 10 mainline railway stations – Camberley, Reading, Slough, Maidenhead, Uxbridge, Amersham, Aylesbury, Bracknell, High Wycombe and Hounslow – with a total of 96 stops across the 20 routes.

More information on the Discretionary Learner Support Fund can be found on the Fees & Funding page of this website. For those students who drive, we have extensive free car parking. Just register your vehicle with the transport department during enrolment. The College is continually reviewing its transport provision and further details are available from the College website:

[www.bca.ac.uk/parents/transport/](http://www.bca.ac.uk/parents/transport/).

### **Henley College**

The college offers a number of services serving Buckinghamshire  
[www.henleycol.ac.uk/](http://www.henleycol.ac.uk/)

For enquiries please call 01491 634006 or 01491 634010, or email:  
[studentservices@henleycol.ac.uk.](mailto:studentservices@henleycol.ac.uk)

More information can be found on the College Website:  
[www.henleycol.ac.uk/apply/costs- and-fees/](http://www.henleycol.ac.uk/apply/costs-and-fees/)

### **Other Colleges**

Other colleges may be able to assist with transport costs, for further information please contact the Student Services department of the college.

### **Buckinghamshire University Technical College (UTC)**

Learners from low income households may be eligible to apply for help from the Bucks UTC.

For further information please visit the Bucks UTC's website:  
[www.buckinghamshireutc.co.uk](http://www.buckinghamshireutc.co.uk), email: [info@buckinghamshireutc.co.uk](mailto:info@buckinghamshireutc.co.uk)  
or call on 01296 388450

### **Paid-for Travel Scheme for School Sixth Form / year 12 students:**

Where there is spare capacity on home to school buses, places may be sold to 6th form learners who do not qualify for any other transport provision. The Paid-for Travel Scheme fare rate is available on the Paid-for school transport and Post-16 Transport web pages. For more information and to apply for a place please see the paid-for school transport website or contact Client and Public Transport team via the Contact Us form on the website.

Paid-for school transport website:  
[www.buckscc.gov.uk/services/education/school-transport/paid-for-school-transport/](http://www.buckscc.gov.uk/services/education/school-transport/paid-for-school-transport/)

School Transport website:  
[www.buckscc.gov.uk/services/education/school-transport/](http://www.buckscc.gov.uk/services/education/school-transport/)

Contact us form:  
[www.buckscc.gov.uk/client-transport-contact-form](http://www.buckscc.gov.uk/client-transport-contact-form)

**3. Support for learners, including those with learning difficulties and/or disabilities or those facing other difficulties in following their programme of learning**

**Buckinghamshire County Council's Scheme:**

Students may be able to obtain assistance with travel if they live in the Buckinghamshire County Council area and are unable to travel independently because:

- They are unable to access a viable public transport system **and**
- They have Special Educational Needs, a disability or mobility difficulty.

You can join this scheme if you meet **all** of the following criteria;

- live in Buckinghamshire, **and**
- are under 19 years of age or started a course before your 19<sup>th</sup> birthday and have an EHCP naming that provision, **and**
- the programme of learning is full-time (i.e. at least 540 plus guided learning (planned and funded) hours per year), **and**
- are unable to access a viable public transport system due to your Special Educational Needs, disability or mobility difficulty, **and**
- live more than 3 miles from the school / college (education provider), as measured by the County Council or you are unable to walk the distance to school / college because of Special Educational Needs, a disability or mobility difficulty, **and**
- are attending the **nearest** establishment that provides the full time programme of learning or work placement that they wish to follow. Assistance with travel may be provided in exceptional circumstances to an establishment that is not the nearest, but is within a reasonable distance of the nearest establishment. In the case of a student with an EHCP the establishment must be named in the plan and if more than one is named, be the nearest to the home address.

If you meet all of the above criteria and begin your current course prior to your 19th birthday we will provide travel assistance until you complete the current course.

Where a student has a learning difficulty or a disability, a transport needs assessment must be completed by the SEN team as part of the annual review process. Transport will be arranged / sourced appropriate to the student's needs.

A student / student's family can apply to the Council for help with transport costs for Post-16 education. The level and type of travel assistance will vary depending upon individual circumstances. A student / student's family may already be in receipt of some / all of the following which would help to determine the level of funding required from the Council:

- Free School Meals;
- Maximum level of Working Tax Credit;
- Any level Universal Credit;
- Council Tax Reduction (previously known as Council Tax Benefit).

Young people commencing Post-16 provision who have an Education Health and Care

Plan (EHCP) will have the name of the Post-16 institution that they will be attending named in that Plan. Should a young person with an EHCP choose to attend a Post-16 institution other than that which is named in their EHCP, then this may impact on the level of travel assistance that can be provided. Young People with an EHCP have the right to request a personal budget for some or all of the provision. Transport costs could be considered as part of a personal budget if a young person is entitled to Post-16 travel assistance. In making a decision, the Council would have to be satisfied that:

1. Any different arrangements would meet the needs of the child/young person; and
2. No additional costs would be incurred by the Council.

Charges are based on the distance travelled, and start at £660 for the school year, unless the mode of travel assistance offered is less than these amounts, when the full amount for the travel assistance would be payable. The contribution can be paid in monthly instalments.

Details of the 2018/19 academic year charges are below:

<b>Band</b>	<b>Distance from home to school</b>	<b>Annual charge</b>
1	Under 4 miles	£660
2	4 – 4.99 miles	£772
3	5 – 6.99 miles	£884
4	7 – 9.99 miles	£998
5	10 miles or more	£1,111

As in line with previous years, these charges are subject to annual review.

### **Mileage allowance for entitled students**

In limited circumstances, we may agree for you to claim a mileage allowance for travelling by car or motorcycle. If you are entitled to a mileage allowance it will be for one return journey per day. However, we do have the right to offer you public transport or an existing transport service instead if the mileage allowance is not the cheapest option. If we agree to give you a mileage allowance, we will send you a claim form each term and you will need to complete this with sign off from the school / college and return to the Transport Team.

### **What transport will be provided?**

Entitled students will be allocated transport or travel assistance appropriate to their assessed needs. This may be specialised if they require equipment to enable them to be transported. In other cases they may receive a travel pass for either a dedicated school bus (6th form / year 12 eligible students) or public transport service. We have the right to limit places to a specific service that is available only at the beginning and end of a normal academic day. We do not issue travel passes for single outward or homeward journeys only.

## **Independent Travel Training for learners who face difficulty with transport**

The Council is working with schools and colleges to seek to promote a programme of Independent Travel Training, so that students will ultimately be able to travel on their own. For some students Independent Travel Training (ITT) would not be appropriate due to their complex needs, but where students have the potential to benefit from Independent Travel Training it is expected that those students will participate in the programme.

It is a programme of support that aims to enable a young person to become an independent and safe traveller; as a result it covers topics such as road safety, personal safety, journey planning and coping strategies.

If it is identified through a transport needs assessment process that travel training would be an option for an individual student, a referral can be made by the SEN Officer on their behalf. On receipt of a referral, the team will evaluate the suitability of travel training for that particular student, and where appropriate begin a personalised programme of training to meet their needs.

If a place is offered and a parent refuses to consent to their child attending independent travel training, their child's eligibility may be reviewed and future travel arrangements may be offered on the condition that their child attends the training in the future. Continued refusal may lead to withdrawal of travel assistance, although consideration will be given to individual circumstances.

### **When to apply for travel assistance or support**

You can apply any time after you know where you have been offered a place at school / college and you are encouraged to submit your application as soon as possible. All students need to apply on an annual basis.

### **What to do if your travel pass is lost or stolen**

If your travel pass is lost or stolen, you will need to send a cheque or postal order for £13 (payable to Buckinghamshire County Council) with a written request for a replacement. You must quote your student reference number, name, address and date of birth, and send your cheque and written request to Client and Public Transport. An online payment option is also available to pay for replacement passes.

<https://www.buckscc.gov.uk/services/education/school-transport/paid-for-school-transport/>

### **Raising a concern**

Any parent wishing to make a formal complaint, or challenge a decision on transport will find additional information outlined in the Home to School Transport Policy.

It may be necessary to refer your complaint to the relevant provider or institution if the complaint is not something that the Council can resolve.

**Points of contact for learners seeking transport support e.g. Council / college, bus company contacts**

**Local Authority:** Buckinghamshire 16-plus Travel Scheme

Eligibility	SEN Team County Hall Aylesbury BUCKS HP20 1UZ	Phone: 01296 382269 Email: <a href="mailto:sen@buckscc.gov.uk">sen@buckscc.gov.uk</a> Contact Us form: <a href="http://www.buckscc.gov.uk/sen-team-contact-form">www.buckscc.gov.uk/sen-team-contact-form</a>
Queries on transport use	Client and Public Transport County Hall Aylesbury BUCKS HP20 1YZ	Phone: 01296 387439 Contact Us form: <a href="http://www.buckscc.gov.uk/client-transport-contact-form">www.buckscc.gov.uk/client-transport-contact-form</a>

**Colleges:**

<b>Buckinghamshire College Group:</b>	
<b>Amersham Campus</b> Stanley Hill Amersham BUCKS HP7 9HN	<a href="http://www.amersham.ac.uk">www.amersham.ac.uk</a> Phone: 0800 614 016 E-mail: <a href="mailto:info@amersham.ac.uk">info@amersham.ac.uk</a>
<b>High Wycombe Campus</b> Spring Lane Flackwell Heath High Wycombe BUCKS HP10 9HE	
<b>Aylesbury Campus</b> Oxford Road Aylesbury BUCKS HP21 8PD	<a href="http://www.aylesbury.ac.uk">www.aylesbury.ac.uk</a> Phone: 01296 588588 E-mail: <a href="mailto:enquiries@aylesbury.ac.uk">enquiries@aylesbury.ac.uk</a>
<b>East Berkshire College</b>	<a href="http://www.eastberks.ac.uk">www.eastberks.ac.uk</a>
<b>Langley Campus</b> Station Road Langley Berks SL3 8BY	Phone: 0845 373 2500 E-mail <a href="mailto:info@eastberks.ac.uk">info@eastberks.ac.uk</a>
<b>Windsor Campus</b> St Leonards Road Windsor Berks SL4 3AZ	

<b>Berkshire College of Agriculture</b> Hall Place Burchetts Green Maidenhead Berks SL6 6QR	<a href="http://www.bca.ac.uk">www.bca.ac.uk</a> Phone: 01628 824444 or 0800 0711666 Online enquiry form: <a href="http://www.bca.ac.uk/contact/get-in-touch/">www.bca.ac.uk/contact/get-in-touch/</a>
<b>Central Bedfordshire College</b> Kingsway Dunstable Beds LU5 4HG	<a href="http://www.centralbeds.ac.uk">www.centralbeds.ac.uk</a> Phone: 01582 477 776 Email: <a href="mailto:enquiries@centralbeds.ac.uk">enquiries@centralbeds.ac.uk</a>
<b>Henley College</b> Deanfield Avenue Henley on Thames Oxon RG9 1UH	<a href="http://www.henleycol.ac.uk">www.henleycol.ac.uk</a> Phone: 01491 579988 E-mail: <a href="mailto:info@henleycol.ac.uk">info@henleycol.ac.uk</a>
<b>Milton Keynes College</b>	<a href="http://www.mkcollege.ac.uk">www.mkcollege.ac.uk</a>
<b>Bletchley Campus</b> Sherwood Drive Bletchley Milton Keynes, MK3 6DR	Phone: 01908 684444 E-mail: <a href="mailto:info@mkcollege.ac.uk">info@mkcollege.ac.uk</a>
<b>Chaffron Way Campus</b> Woughton Campus West Leadenhall Milton Keynes MK6 5LP	
<b>Silbury Campus</b> 200 Silbury Boulevard Milton Keynes MK9 1LT	
<b>Moulton College</b> West Street Moulton Northampton NN3 7RR	<a href="http://www.moulton.ac.uk">www.moulton.ac.uk</a> Phone: 01604 491131 Email: <a href="mailto:enquiries@moulton.ac.uk">enquiries@moulton.ac.uk</a>
<b>West Herts College</b>	<a href="http://www.westherts.ac.uk">www.westherts.ac.uk</a>
<b>Watford Campus</b> Hempstead Road Watford WD17 3EZ	Phone: 01923 812000 E-mail: <a href="mailto:admissions@westherts.ac.uk">admissions@westherts.ac.uk</a>
<b>Kings Langley Campus</b> Langley Waters, Home Park Kings Langley, WD4 8LZ	
<b>Dacorum Campus</b> Marlowes Hemel Hempstead HP1 1HD	

### **Connexions Buckinghamshire**

Connexions Buckinghamshire 0845 313 3413 [www.connexionsbucks.org.uk](http://www.connexionsbucks.org.uk)

## **School Transport Travel information:**

Details of home to school transport services are available from:

BCC Client & Public Transport Team  
County Hall  
Aylesbury  
BUCKS HP20 1YZ  
Phone: 01296 87439  
Contact Us: [www.buckscc.gov.uk/client-transport-contact-form](http://www.buckscc.gov.uk/client-transport-contact-form)

## **National Traveline**

For country wide bus and rail timetable information: [www.travelinesoutheast.org.uk](http://www.travelinesoutheast.org.uk)

Buckinghamshire Travel Information Service: [www.buckscc.gov.uk/transport/buses-and-trains/](http://www.buckscc.gov.uk/transport/buses-and-trains/)

This website provides comprehensive information about public transport services in Buckinghamshire - covering all bus, coach and train services.

A Journey Planner service is available as are numerous publications and maps.

## **Buses:**

<b>ARRIVA</b> Customer Services FREEPOST ANG 7624 Luton LU4 8BR  Phone: 0844 800 44 11 E-mail: via contact form at <a href="http://www.arrivabus.co.uk/contact-us/">www.arrivabus.co.uk/contact-us/</a>	<b>MARSHALLS COACHES</b> Firbank Way Leighton Buzzard Beds LU7 4YP  Phone: 01525 376077 or 01525 381145  Email: <a href="mailto:info@marshalls-coaches.co.uk">info@marshalls-coaches.co.uk</a> <a href="http://www.marshalls-coaches.co.uk">www.marshalls-coaches.co.uk</a>
<b>CAROUSEL BUS</b> Carousel Buses Ltd Unit 2, Hughenden Avenue, High Wycombe HP13 5SG Phone: 01494 450151 Email: <a href="mailto:info@carouselbuses.com.uk">info@carouselbuses.com.uk</a> <a href="http://www.carouselbuses.co.uk/">www.carouselbuses.co.uk/</a>	<b>MOTTS TRAVEL</b> Garside Way Stocklake Aylesbury Bucks HP20 1BH Phone: 01296 398300 Email: <a href="mailto:info@mottstravel.com">info@mottstravel.com</a> <a href="http://www.mottstravel.com">www.mottstravel.com</a>

<b>FIRST BUS BERKSHIRE AND THAMES VALLEY</b> First Coldborough House Market Street Bracknell, RG12 1JA Phone: 01344 782222 <a href="http://www.firstgroup.com/">www.firstgroup.com/</a>	<b>REDLINE BUSES</b> 8 Gatehouse Way Aylesbury HP19 8DB Phone: 01296 426786  <a href="http://www.redlinebuses.com/">www.redlinebuses.com/</a>
<b>STAGECOACH MIDLANDS</b> Main Road, Far Cotton Northampton NN4 8ES Phone: 08456 6001314 Email: <a href="mailto:midlands.enquiries@stagecoachbus.com">midlands.enquiries@stagecoachbus.com</a>	<b>RED ROSE TRAVEL</b> Oxford Road, Dinton Aylesbury Bucks HP17 8TT Phone: 01296 747926 Email: <a href="mailto:office@redrosetravel.com">office@redrosetravel.com</a> <a href="http://www.redrosetravel.com/">www.redrosetravel.com/</a>
<b>STAR TRAVEL</b> Contact via e-form at <a href="http://www.startravelbuses.co.uk">www.startravelbuses.co.uk</a>	<b>LANGSTON &amp; TASKER</b> 23 Queen Catherine Road Steeple Claydon Buckingham MK18 2PZ Phone: 01296 730347
<b>TURNERS MINIBUSES</b> 105 Ashridge Road Chesham Bucks HP5 2PZ Phone: 01494 791771	<b>MAGPIE TRAVEL</b> Binders Industrial Estate Cryers Hill High Wycombe Bucks HP15 6LJ Phone: 01494 715381
<b>Z&amp;S</b> Unit 5 Chamberlain Road Aylesbury Bucks HP19 8DY Email: <a href="mailto:office@zands.co.uk">office@zands.co.uk</a>	

### Trains:

<b>NATIONAL RAIL ENQUIRIES</b> <a href="http://www.nationalrail.co.uk">www.nationalrail.co.uk</a> Phone: 08457 484950	<b>LONDON MIDLAND TRAINS</b> Customer Services Team London Midland PO Box 4323 Birmingham B2 4JB Phone: 0844 811 0133 or 0121 6342040 from a mobile <a href="http://www.londonmidland.com">www.londonmidland.com</a>
<b>CHILTERN RAILWAYS</b> Customer Services Banbury ICC Merton Street Banbury Oxfordshire, OX16 4RN Phone: 08456 005 165 <a href="http://www.chilternrailways.co.uk">www.chilternrailways.co.uk</a>	<b>FIRST GREAT WESTERN LINK</b> Customer Services Team First Great Western Freepost SWB40576 Plymouth PL4 6ZZ Phone: 0345 7000 125